# Struggling with Group Work?

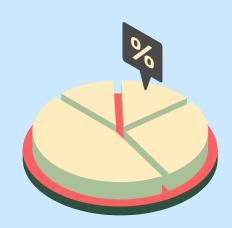


#### Set Goals

Set specific goals including a timeline, deadlines, and division of responsibilities. Focus on common interests.

## Divide the Work

Based upon each other's strengths, goals, and expectations. Clearly define responsibilities.





### Communicate Effectively

State your needs. Reframe any conflict in a neutral light - use constructive feedback. Actively listen when others are speaking.

#### **Avoid Assumptions** and Generalizations

Ask questions to understand; reach out and check in! Utilize external sources when needed. Be self- aware!

CENTRE



#### CONTACT US!

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